

**AUDITOR'S REPORT**

**and**

**FINANCIAL STATEMENTS**

**OF**

**Center for Integrated Programme and Development (CIPD)**

Roy Bahadur Road, T & T Area, Rangamati Hill District, Bangladesh.

**Consolidated Statement of Financial Position**

**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER, 2016**

**MASUD ALTAF & CO.**

**CHARTERED ACCOUNTANTS**

**16/3, Babor Road (Ground Floor), Block-B, Shyamoli,  
Mohammadpur, Dhaka-1207, Bangladesh.**

**Tele: 88-02-9132759**

**Cell Phone: 01711-536193**

**E-mail: macaudit.2002@gmail.com**





**INDEPENDENT AUDITOR'S REPORT**

To

*The members of the Executive Committee of Center for Integrated Programme  
and Development (CIPD)*

*On The Financial Statements of General & Others Fund Project  
for the year ended 01<sup>st</sup> January 2016 to 31<sup>st</sup> December, 2016*

We have audited the accompanying financial statements of General & Others Fund Project which comprise the Statement of Financial Position for the year ended 31<sup>st</sup> December, 2016, the Statement of Comprehensive Income, and the Statement of Receipts & Payments for the year then ended, and a summary of significant accounting policies and other explanatory information.

**Management's Responsibility for the Financial Statements**

Center for Integrated Programme and Development (CIPD), Management is responsible for the preparation and fair presentation of these financial statements in accordance with Bangladesh Financial Reporting Standards and for such internal control as management determined necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Bangladesh Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements present fairly, in all material respects, the financial position of General & Others Fund Project as at for the year ended 31<sup>st</sup> December 2016, and its financial performance including Receipts & Payments for the year then ended in accordance with Bangladesh Financial Reporting Standards and comply with applicable laws and regulations.

Dated: Dhaka  
09<sup>th</sup> March, 2017



*(Signature)*  
**MASUD ALTAF & CO.**  
Chartered Accountants

**CENTER FOR INTEGRATED PROGRAMME AND DEVELOPMENT (CIPD)**

Roy Bahadur Road, T & T Area, Rangamati Hill District, Bangladesh.

**For the year ended**  
01 January 2015 to 31ST DECEMBER, 2016

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**Center for integrated programme and development ( CIPD)**  
**Balance Sheet**  
For the year ended 31,December 2016

Particular	Note	General Fund	MJF	ARAD	Micro Credit	Amount in Taka	
						31-Dec-16	31-Dec-15
<b>Property &amp; Assets</b>							
Fixed Assets	7.00	2,057,020	742,401	320,309	361,353	3,481,083	3,840,324
<b>Total Fixed Asset</b>		<u>2,057,020</u>	<u>742,401</u>	<u>320,309</u>	<u>361,353</u>	<u>3,481,083</u>	<u>3,840,324</u>
<b>Current Assets:</b>							
Advance and Deposit	8.00	9,000	69,405	10,053	-	88,458	70,200
Motor Cycle Loan					122,225	122,225	122,225
Staff loan					72,250	72,250	72,250
DMF	9.00	-	-	-	225,017	225,017	152,517
FDR Saving	10.00	-	-	-	1,657,083	1,657,083	1,477,083
LLP	11.00	-	-	-	-	-	101
FDR (GF)	12.00	-	-	-	-	-	1,000,000
Loan to benefici aries	13.00	-	-	-	26,636,018	26,636,018	18,617,751
Loan to Project	14.00	2,260,905	-	-	-	2,260,905	2,260,905
Security Deposit	15.00	267,000	-	-	100,529	367,529	417,529
Cash and Cash equivalent	16.00	1,021,992	31,451	1,439,223	534,763	3,027,429	5,508,282
Loan to Staff	17.00	1,588,053	-	-	-	1,588,053	891,350
<b>Total Current Assets:</b>		<u>5,146,950</u>	<u>100,856</u>	<u>1,449,276</u>	<u>29,347,885</u>	<u>36,044,967</u>	<u>30,590,193</u>
<b>Total Property &amp; Assets</b>		<u>7,203,970</u>	<u>843,257</u>	<u>1,769,585</u>	<u>29,709,238</u>	<u>39,526,050</u>	<u>34,430,517</u>
<b>Fund &amp; Liabilites</b>							
Fund Account	18.00	7,203,970	(16,573)	3,149,837	(2,903,180)	7,434,054	6,158,171
Loan from PKSF	19.00	-	-	-	13,170,000	13,170,000	9,900,000
<b>Sub Total</b>		<u>7,203,970</u>	<u>(16,573)</u>	<u>3,149,837</u>	<u>10,266,820</u>	<u>20,604,054</u>	<u>16,058,171</u>
<b>Current Liabilites:</b>							
Member Saving Deposit	20.00	-	-	-	11,407,483	11,407,483	8,844,519
Member Wealfare Fund	21.00	-	-	-	1,552,324	1,552,324	1,405,862
Staff deposit Fund	22.00	-	-	-	-	-	-
Loan from CIPD	23.00	-	-	38,893	105,000	143,893	293,893
LLP	24.00	-	-	-	2,382,785	2,382,785	2,295,020
DMF	25.00	-	-	-	138,994	138,994	138,994
Provision for Audit fee	26.00	-	-	40,000	14,000	54,000	54,000
Property & Equipment Fund	27.00	-	859,830	653,469	-	1,513,299	1,513,299
Staff Security	28.00	-	-	-	101,223	101,223	86,151
Capital Fund	29.00	-	-	(2,112,614)	3,372,821	1,260,207	3,372,821
Surplus Reserve Fund	30.00	-	-	-	367,788	367,788	367,788
Software Charge Payable		-	-	-	-	-	-
<b>Total Current Liabilites:</b>		<u>-</u>	<u>859,830</u>	<u>(1,380,252)</u>	<u>19,442,418</u>	<u>18,921,996</u>	<u>18,372,347</u>
<b>Total Fund &amp; Liabilites</b>		<u>7,203,970</u>	<u>843,257</u>	<u>1,769,585</u>	<u>29,709,238</u>	<u>39,526,050</u>	<u>34,430,518</u>

Signed in terms of our separate report of even date annexed.



*Masud Altaf*  
(MASUD ALTAF & CO.)  
Chartered Accountants

**Center for integrated programme and development ( CIPD)**

**Income & Expenditor Account**

For the year ended 31,December 2016

PARTICULAR	General Fund	MJF	ARAD	Micro Credit	31-Dec-16	31-Dec-15
<b>Income</b>						
Grants received	2,034	4,957,543	17,771,789	-	22,731,366	5,681,097
Sales of Garden fruits	8,000					
Sales of Medicin Plant	7,000					
Bank interest	-	23,612	33,000	-	56,612	44,502
Profit from loan	482,260	-	-	-	482,260	134,850
S. Charge from ( MCP)	54,080	-	-	-	54,080	2,844
S. Charge from ( Jana Lal Chakma)	145,713	-	-	-	145,713	1,219
Solar (Monisha)	125,300	-	-	-	125,300	500
Shakti Chula	-	-	-	-	-	11,000
Member Fee	7,200	-	-	-	7,200	7,530
Office Rent Received from projects	187,000	-	-	-	187,000	130,000
Sales of Boat	-	-	-	-	-	20,000
Over head	94,131	-	-	-	94,131	80,362
Office maintenance received from (MCP)	-	-	-	-	-	722
Donation	13,000	-	-	-	13,000	21,000
Sales of Garden Fruits	-	-	-	-	-	56,600
FDR Interast	328,944	-	-	-	328,944	279,723
service Charge on Loan (Jagoran)	-	-	-	4,664,382	4,664,382	4,499,114
service Charge On Loan (Agrasor)	-	-	-	1,665,826		
service Charge On Loan IGA Loan	-	-	-	114,455		
service Charge On Loan sufalon	-	-	-	13,702		
service Charge On Loan Assets Creation	-	-	-	225		
Admission fee	-	-	-	9,080	9,080	10,320
Sale of Form and Passbook	-	-	-	21,800	21,800	11,520
Membership Cancellation Fee	-	-	-	-	-	-
Sale for Loan form	-	-	-	11,515	11,515	8,455
Other Income	900	-	-	500	1,400	520
Foreign Donation Received from bt/W, German	-	-	-	-	-	8,455,003
Bank Interest	-	-	-	2,708	2,708	7,100
<b>Total Income</b>	<b>1,455,562</b>	<b>4,981,155</b>	<b>17,804,789</b>	<b>6,504,193</b>	<b>28,936,491</b>	<b>19,463,981</b>
<b>Expense</b>						
Salary & Allowance	178,333	-	-	-	178,333	1,834,481
Library Book and Periodical / News paper	-	-	-	-	-	3,662
Communication (Telephone, Post,Courier, Mobile, Electricity etc)	4,568	-	-	-	4,568	12,235
News Paper	3,270	-	-	-	-	-
Electricity	12,530	-	-	-	12,530	1,194
Entertainment	5,374	-	-	-	5,374	4,155
Office Maintenance cost/Electricity/Water/Cleaning materials	21,573	-	-	-	21,573	8,302
Water	-	-	-	-	-	800
Meia for Shakti Chula	271,163	-	-	-	-	-
Training, Meeting, AGM & Workshop	101,766	-	-	-	-	-
Tuvwel Cost	51,280	-	-	-	-	-
Garden Development	76,430	-	-	-	-	-
Reparing And Maintenance	11,045	-	-	-	-	5,850
Computer Aceccorice ( UPS)	-	-	-	-	-	12,612
Photocopy , Printing, Stationery	8,766	-	-	-	8,766	23,617
S. charge paid to Trust Bank	-	-	-	-	-	3,430
Day Observation	10,490	-	-	-	10,490	5,000
Making Boat	-	-	-	-	-	58,176
Training on biodivarsity & climate chang ( Foodi	-	-	-	-	-	17,100
Training on biodivarsity & climate chang ( Accumodation)	-	-	-	-	-	18,188
Training on biodivarsity & climate chang (Stator	-	-	-	-	-	50,000
Strenthening the existing library	-	-	-	-	-	59,000
Publication	-	-	-	-	-	11,891
Training on Nutrition Training ( Fooding)MJF	-	-	-	-	-	150,167
Street Theater ( MJF)	-	-	-	-	-	295,311
Making shop	-	-	-	-	-	36,000
Workshop (Blust)	-	-	-	-	-	46,699
TA/Da	46,699	-	-	-	46,699	27,635
Bank Charge	7,867	-	-	-	7,867	26,231
Audit Fee	24,000	-	-	-	24,000	19,566
Donation Payment	82,852	-	-	-	82,852	37,000
Project Cost	23,162	-	-	-	23,162	50,523
Purchaseing of Modem	-	-	-	-	-	1,600
Purchaseing Shakti chula	336,000	-	-	-	336,000	158,672
Purchaseing SOLAR	294,300	-	-	-	294,300	30,700





Purchasing Garden Materials	-	-	-	-	-	2,318
Other Cost	37,250	-	-	-	37,250	25,720
Honourium/ Bonus of CIPD Members	95,000	-	-	-	95,000	92,000
Consultancy Fee	-	-	-	-	-	30,500
Serviceing of Scener	-	-	-	-	-	3,830
Mamber Fee ( Maleya Foundation)	-	-	-	-	-	3,100
Office rent	130,000	-	-	-	130,000	457,533
Closing Bill	-	-	-	-	-	1,710
Telephone & Postage	-	-	-	-	-	23,718
Audit Fee	-	-	-	-	-	14,000
Trining expanse	-	-	-	-	-	1,500
Traveling & Conveyance	-	-	-	-	-	158,415
Executive members conveyance	-	-	-	-	-	6,300
MRA License fee	-	-	-	-	-	5,980
Printing & Stationery photocopy	-	-	-	-	-	68,417
Electricity Bill	-	-	-	-	-	11,286
Fuel Bill	-	-	-	-	-	97,795
PKSF Service Charge Paid (RMC)	-	-	-	-	-	219,937
PKSF Service Charge Paid (ME)	-	-	-	-	-	209,813
CIPD Service Charge Paid	-	-	-	-	-	2,844
Water Bill	-	-	-	-	-	4,400
Software Bill	-	-	-	-	-	40,043
Repeating Expense	-	-	-	-	-	13,151
Misc. Expenses	-	-	-	-	-	97,886
Follow up Workshops and Meetings	-	-	-	-	-	151,735
Capacity Enhancement of BRPs and Community Leaders	-	-	-	-	-	43,070
Research and Information Support	-	-	-	-	-	58,371
Knowledge Management	-	-	-	-	-	75,586
Capacity Enhancement for Soceal Peace and Harmony	-	-	-	-	-	1,787,406
Policy Advocacy	-	-	-	-	-	833,449
Campaign on Gender Justice	-	-	-	-	-	179,871
Programme Staff	-	-	-	-	-	1,520,049
Coordination and Administrative Staff	-	-	-	-	-	672,000
Recurrent Cost( Rangamati, Bandarban, & Khagrachari office Cost	-	-	-	-	-	564,401
Salary & Benefites	-	-	-	-	-	2,995,630
Utilities	-	-	-	-	-	65,402
Repair, Maintenance & Cleaning Materials	-	-	-	-	-	5,105
Stationeries, Printing & Supplies	-	-	-	-	-	43,443
Fuel, Oil, Repair & Maintenance	-	-	-	-	-	22,564
Travel, Lodging & Perdiem	-	-	-	-	-	224,680
Staff Development & Capacity Building	-	-	-	-	-	96,452
Training, Meeting & Material for Beneficieries	-	-	-	-	-	1,515,005
<b>MJF</b>						
Chief Executive 25 % of monthly salary on 10,000, 5% Yearly increment		45,246				
Office Support Staff per month Tk. 6550.00 5% Yearly increment		124,258				
Project Accounts Officer 25 % of monthly salary on 18162.00, 5% Yearly increment		84,833				
Executive Director/Chief executive monthly@ 3500,5%yearly increment		63,352				
Gas Quarterly@Tk.1000		3,950				
Electricity quarterly @Tk.4000 (Dist. Project office		13,000				
Cleaning Materials Monthly @100		60				
Printing Materials, Tonur, & Com. Paper Quarterly 900+3500		11,660				
Stationeries & Supplies & Photocopy Quarterly@Tk 200		205				
Newspapers Monthly@450		5,264				
Chief Executive Officer 75 % of monthly salary on 10,000 . 5% Yearly increment		135,747				
Project Coordinator monthly salary@Tk 29000.00, 5% Yearly increment		524,874				
Project Accounts Officer 75 % of monthly salary on 18162.00, 7.5% Yearly increment		254,498				
M&EO monthly salary@Tk 20432.00,7.5% Yearly increment		381,737				
Community mobilizers, monthly salary@ 12552 7.5% *6 Yearly increment		1,428,744				
Technical officer(Aggr)monthly salary@13000.00, 7.5% Yearly increment		246,628				
Mali monthly salary@Tk 6000, 5% Yearly increment		113,833				



Salaries & Benefits _ SPO	
Project Officers-01 (@11500 per month), 5% yearly increment	218,178
Accounts Officer-01 (@10500Tk. Per month), 5% yearly increment	180,239
Project Facilitators-02 (@5000 Tk. per month), 5% increment	189,710
Office Rent	
Office Rent PO	
Project Office -(CHT Distict level) Monthly @ 5000	75,000
Branch Offices Monthly @ Jurachari-4500/-, Belichari 4500/- Total= 9000	129,000
Display & Selling Centre Rent Monthly @ 3000	-
Office Rent _ SPO	-
Project Office (@3500 Tk. Per month)	52,500
Utilities	
Utilities _ PO	
Electricity for branch office (@ 500Tk. Per month)	-
WASA (@ 600Tk. Per month)	-
Mobile monthly for PC @ 400 , MEO 200 , CMs 200*6=1200, TO 200 & , Accounts O 200, Telephone, E-mail, Courier=1000	42,483
Utilities _ SPO	
Electricity (@ 560 Tk. Per month)	8,400
WASA (@ 200 Tk. Per month)	-
Telephone, Mobile & Internet (@ 1200Tk. Per month) PO-200, AO-100, PF-100*2, Couriers and net 700	16,828
Repair, Maintenance & Cleaning Materials	
Repair, Maintenance & Cleaning Materials _ PO	
Repair & Maintenance @200 per Quarter	-
Cleaning Materials (@ 400 Tk. per Quarte	1,204
Repair, Maintenance & Cleaning Materials _ SPO	
Repair & Maintenance	-
Cleaning Materials (@ 900 Tk per quarter.)	4,484
Stationeries, Printing & Supplies _ PO	
Printing Materials (@ 400 Tk. Per quarter)	-
Stationeries & Supplies & photocopy @4800 per Quarter	13,957
Newspapers	-
Books & Periodicals	-
Stationeries, Printing & Supplies SPO	
Printing Materials (@ 200 Tk. Per month)	2,980
Stationeries & Supplies (@ 350 Tk. Per month)	5,239
Newspapers	-
Books & Periodicals	-
Toner for Printer (@3600 evry half yearly)	10,100
Fuel, Oil, Repair & Maintenance _ PO	
Fuel & Oil for Vehicles per quarterly @2000	600
Fuel & Oil for Garden genaretor per quarterly @2001	6,802
Repair & Maintenance for Vehicles & generator (@ 1000+200 Tk. Per Quarter)	3,300
Fuel & Oil for Vehicles @1000 per month	12,800
Travel, Lodging & Perdiem _ PO	
Traveling (@ 37700 per Quarter) PC 2500, M&E 3500, CM 1500*6*3=27000 in field, TO 3500, ACC. Mail. ED 1200.	133,360
Lodging PC 8days 1600 Tk., M&EO 12 days 3720, TO 15days 2250, CM 2days for 2 300, ED 2days 400, ACC 2days 300 per Month=6650 Tk.	19,850
Perdiem PC 8days 2880 Tk., M&EO 12 days 3720, TO 15days 4650, CM 2days for 2 1240, ED 2days 720, ACC 2days 620 =13830 Tk.	76,430
Travel, Lodging & Perdiem _ SPO	
Travelling (@ 600 per month * 2 times) PO-500, PF-300, AO and ED-400	27,858
Lodging (@ 250 per month * 2 times) PO-	2,100





Perdiem (@ 250 per month * 2 times) PO-300.PF/AO-200	6,861
Staff & Organization Development (MJF)	16,530
Capacity Development Training for Project Staff	-
Exposure visit_incountry	-
Exposure visit_abroad	-
A long day Project Lunching Ceremony Breakfast-45*30=2250'	
Lunch=45*150=9000,baner=700=8800	
Eds level person from defernet NGO, Officers of UN agencies relavent resous person & Gove't Officers.	-
Staff Coordination Meeting quarterly 2 times fooding (Lunch snak)150*14 *2	-
#REF!	15,555
Traveling @ 300 Tk. *3 CMs for Belaichari 2ways, 450tk. * 3 3CMs for Jurachari 2ways and TO & Mali 2*100 tk. 2450*2ways	9,555
Lodging @ 300 Tk. 5 night * 8 field staffs	15,500
#REF!	19,710
Staff Development & Capacity Building _SPO	
Staff & Organization Development (MJF)	6,650
Support for Homestead gardening (seeds, manure, shower, festicide etc.) for 700HH	
*700TK	130,771
Quarterly meeting with boddyo lunch and breakfast (120+10)*43person	23,493
Conveyance for boddyo 200*40	25,600
Monthly GSK Meeting Per GSK tk. 200 entertainment (30GSK)	81,296
Publication	
Yearly calander@10000	-
Cultural catalogue 400copy	-
Research on Talik shastra and Publication	143,175
International Indegenous day=8000	
Mother tongue day=8000, Women day=8000,Victory day=8000 Fooding (Snack & others) for 2 Upz.share with others org.	23,000
1.3.1. Conduct Monthly group Meetings and session on Human right, women rights,women rights,Child rights,SVAW,RTI and traditional Law(15 Groups*per groups meeting cost 235 Tk.(lea with sancks)* 3month*4 quaters.)	58,285
Outputs 1.4: Formulated cultural groups among youth and adolescent have performed awareness rising activities on different social issues	
1.4.1 : Formation of Cultural groups	-
1.4.2: Provide technical support to perform on cultural activities	-
1.4.3: Collect and traditional musical instruments	-
1.4.4: Collect and develop script/theme	-
1.4.5: Organize cultural program/events	14,990
Outputs 1.5: Youth and adolescents are engaged and participated in different social arbitration and prevention of VAW	
1.5.1: Organize Day long trainings on Traditional laws for youth group for 15 participants	-
1.5.2: Half yearly consultaion meeting with LGIs,TCL and others stakholder	3,990
1.5.3: Organize yearly youth fair/summit/camp	29,996
Day Observance, Gathering, Rally(WD,NYD,HR)	3,995
Overhead	97,471
Contingency	-
Overhead & Contingency _ SPO	
Overhead	18,682
Contingency	-
Hanging banner/festoons	11,700
Campaign Day: (3 times in a year) _SPO	





Street theater

4,995

**ARAD****Programme Ezpense**

Follow up Workshops and Meetings				776,233		
Capacity Enhancement of BRPs and Community Leaders			1,643,449			
Research and Information Support			178,151			
Knowledge Management			342,900			
Capacity Enhancement for Soceal Peace and Harmony			2,538,671			
Policy Advocacy			2,373,071			
Campaign on Gender Justice			679,864			
Programme Staff			5,906,928			
<b>Coordination and Administrative cost</b>						
Coordination and Administrative Staff			1,456,000			
Recurrent Cost( Rangamati, Bandarban, & Khagrachari office Cost			925,158			
Recurrent Cost( Rangamati, Bandarban, & Khagrachari office Cost			-			
<b>External consultancy and Evaluation</b>						
External Evaluation			125,131			
Local consultants/AR Khan (including tax)			561,400			
PIMC Meeting			125,233			
Reserve (Audit fee)			115,000			
<b>Service charge Paid</b>						
PKSF Service Charge Paid (RMC)				95,250		
PKSF Service Charge Paid (ME)				91,200		
PKSF Service Charge Paid Jagoran				259,050		
PKSF Service Charge Paid Agrasor				182,600		
Salaries Allowance				2,049,947		
Festival Bonus				168,545		
Office rent				133,060		
Bank Charge & DD Charge				19,841		
Entertainment				50,009		
Meeting And Seminar				19,710		
Overtime closing bill				4,050		
Telephone & Postage				28,529		
Audit Fee				17,250		
Trining expaxse				31,262		
Traveling & Conveyance				244,653		
Executive members conveyance				11,600		
MRA License fee				5,750		
Printing & Stationery photocopy				130,246		
Electricity Bill				61,405		
Fuel Bill				109,661		
News Paper				3,060		
Work aid Expense				18,480		
Donation Payment				38,300		
Legal Fee				300		
Cost sharing (shombridhi program)				200,000		
Water Expense				7,800		
Softwar Expense				27,200		
Repairing Expense				26,895		
Misc. Expenses				54,621		
Depriaction	40,515	85,983	166,580	105,504	398,582	371,829
Overhead & Contingency	-	-	-	-	-	99,157
National Campaign - Morjadai Ghorl Samola	-	-	-	-	-	70,714
<b>Total Expenditure</b>	<b>1,874,233</b>	<b>5,520,074</b>	<b>17,913,769</b>	<b>4,195,778</b>	<b>1,717,346</b>	<b>15,951,213</b>
(Excess of Expenditure over income/ Excess of Income over Expenditure)	(418,671)	(538,919)	(108,980)	2,308,415	27,219,145	3,512,768
<b>Total Income</b>	<b>1,455,562</b>	<b>4,981,155</b>	<b>17,804,789</b>	<b>6,504,193</b>	<b>28,936,491</b>	<b>19,463,981</b>

Signed in terms of our separate report of even date annexed.



*Masud Altaf*  
(MASUD ALTAF & CO.)  
Chartered Accountants

## Center for integrated programme and development ( CIPD)

## Receipts &amp; Payments Account

For the year ended 31,December 2016

PARTICULAR	General Fund	MJF	ARAD	Micro Credit	31-Dec-16	31-Dec-15
<b>Receipts</b>						
Opening Balance:						
Cash	4,230	4,298	1,152	97,558	107,238	36,062
Bank	1,114,961	444,831	1,380,471	311,689	3,251,952	2,254,427
	<u>1,119,191</u>	<u>449,129</u>	<u>1,381,623</u>	<u>409,247</u>	<u>3,359,190</u>	<u>2,290,489</u>
Advance	1,000	36,479	-	-	37,479	42,947
Grants received	2,034	4,957,543	17,771,789	-	22,731,366	5,681,097
Bank interest	-	23,612	33,000	-	56,612	31,086
Sales of Garden fruits	8,000	-	-	-	8,000	-
Sales of Medicin Plant	7,000	-	-	-	7,000	-
Profit from loan	482,260	-	-	-	482,260	134,850
S. Charge from ( MCP)	54,080	-	-	-	54,080	2,844
S. Charge from ( Jana Lal Chakma)	-	-	-	-	-	1,219
Solar (Monisha)	145,713	-	-	-	145,713	500
Shakti Chula	125,300	-	-	-	125,300	11,000
Member Fee	7,200	-	-	-	7,200	7,530
Office Rent Received	187,000	-	-	-	187,000	130,722
Sales of Boat	-	-	-	-	-	20,000
Over head	94,131	-	-	-	94,131	80,362
Donation	13,000	-	-	-	13,000	21,000
Others income	900	-	-	-	900	-
Securiti Money Received	260,000	-	-	-	260,000	-
Sales of Garden Fruits	-	-	-	-	-	56,600
Bank interest-14	-	-	-	-	-	10,579
Loan realization	2,543,900	-	-	-	2,543,900	1,283,650
Loan from Raason Ara	-	-	-	-	-	1,000
Loan from FDR	-	-	-	-	-	1,304,063
FDR	1,000,000	-	-	-	1,000,000	3,500,000
FDR Interest	328,944	-	-	-	328,944	279,723
Fund received from MJF	86,497	-	-	-	86,497	654,822
Fund received from ARAD	17,399,402	-	-	-	17,399,402	18,879,827
Fund received from FUTURE CARBON	295,300	-	-	-	295,300	-
Fund received from UNDP	1,612,900	-	-	-	1,612,900	80,000
Fund received from Blust	-	-	-	-	-	36,000
<b>MICRO- CREDIT</b>						
Loan received from PKSF:						
Jagaron	-	-	-	2,300,000	2,300,000	3,200,000
Agrasor	-	-	-	2,100,000	2,100,000	1,900,000
IGA Loan	-	-	-	3,000,000	3,000,000	-
Sufalon Loan	-	-	-	500,000	500,000	-
Assets Creation Loan	-	-	-	300,000	300,000	-
Livelihood Improvement Loan	-	-	-	200,000	200,000	-
MCP Loan principal Recovered:						
Jagaron	-	-	-	36,002,453	36,002,453	21,965,905
Agrasor	-	-	-	12,900,120	12,900,120	13,465,762
IGA Loan	-	-	-	878,660	878,660	-
Assets Creation Loan	-	-	-	4,500	4,500	-
Member savings Collection						
Saving Deopsit collection (Jagaron)	-	-	-	3,443,879	3,443,879	2,906,181
Saving Deopsit collection (Agrasor)	-	-	-	368,081	368,081	524,157
Saving Deopsit collection IGA)	-	-	-	489,016	489,016	-
Voluntary saving Deposit Collection (Jagaron)	-	-	-	2,234,756	2,234,756	1,401,723
Voluntary saving Deposit Collection (Agrasor)	-	-	-	459,670	459,670	215,437
Voluntary saving Deposit Collection (IGA)	-	-	-	79,185	79,185	-
Staff Loan (Salary Advance)	-	-	-	211,283	211,283	180,412
Staff Loan (Service Charge))	-	-	-	10,503	10,503	9,025
Staff security	-	-	-	42,000	42,000	28,500
Inter Project Loan:						
Loan From CIPD	-	-	-	700,000	700,000	2,398,316
Encashment songrakkhita Tahabill FDR	-	-	-	113,000	113,000	-
DMF Encashment	-	-	-	-	-	120
Motorcycle Loan Recover	-	-	-	58,200	58,200	59,775
Members Welfare Fund Collection	-	-	-	566,620	566,620	430,210
Members Security fund	-	-	-	329,400	329,400	-
Service Charge on Loan						
service Charge on Loan (Jagaron)	-	-	-	4,664,382	4,664,382	2,787,365
service Charge On Loan (Agrasor)	-	-	-	1,665,826	1,665,826	1,711,749
service Charge On Loan IGA Loan	-	-	-	114,455	114,455	-
service Charge On Loan sufalon	-	-	-	13,702	13,702	-
service Charge On Loan Assets Creation	-	-	-	225	225	-
Admission fee	-	-	-	9,080	9,080	10,320
Sale of Form and Passbook	-	-	-	21,800	21,800	11,520
Membership Cancellation Fee	-	-	-	-	-	-





## Center for integrated programme and development ( CIPD)

## Receipts &amp; Payments Account

For the year ended 31,December 2016

PARTICULAR	General Fund	MJF	ARAD	Micro Credit	31-Dec-16	31-Dec-15
FDR interest	-	-	-	-	-	-
PF Fund (Staff)	-	-	-	-	-	50,370
Bank interest	-	-	-	2,708	2,708	2,837
Sale for Loan form	-	-	-	11,515	11,515	7,455
Other Income	-	-	-	500	500	520
<b>CHT</b>	-	-	-	-	-	-
Foreign Donation Received from btFW, Germany	-	-	-	-	-	8,455,003
Receivable Received from Project Director	-	-	-	-	-	200,000
Receivable Received from CIPD	-	-	-	-	-	200,000
Bank Interest	-	-	-	-	-	7,100
<b>Total Receipt</b>	<b>25,773,752</b>	<b>5,466,763</b>	<b>19,186,412</b>	<b>74,204,766</b>	<b>124,631,693</b>	<b>96,671,672</b>
<b>Payment</b>						
Salary of pumadhan Chakma	43,333	-	-	-	43,333	19,000
Salary of Chief Executive	104,000	-	-	-	104,000	104,000
Salary of Zina Chakma	18,000	-	-	-	18,000	-
Salary of Sweeper	13,000	-	-	-	13,000	13,000
Salary of Priyank	-	-	-	-	-	18,000
Salary of Uttara tripura	-	-	-	-	-	28,000
News Paper	3,270	-	-	-	3,270	-
Library Book and Periodical / News paper	-	-	-	-	-	3,662
Office Rent Payment	130,000	-	-	-	130,000	112,000
Communication (Telephone, Post,Courier, Mobile, Electricity etc)	4,568	-	-	-	4,568	12,235
Electricity	12,530	-	-	-	12,530	1,194
Entertainment	5,374	-	-	-	5,374	4,155
Office Maintenance cost/Electricity/Water/Cleaning materials	21,573	-	-	-	21,573	8,302
Repairing And Maintenance	11,045	-	-	-	11,045	-
Water	-	-	-	-	-	800
Computer Acseccorice ( UPS)	-	-	-	-	-	5,850
Photocopy . Printing, Stationery	8,766	-	-	-	8,766	12,612
Mela for Shakti Chula	271,163	-	-	-	271,163	-
S. charge paid to Trust Bank	-	-	-	-	-	23,617
Day Observation	10,490	-	-	-	10,490	3,430
Honourium (Sarasi Dewan)	11,000	-	-	-	11,000	-
Honourium (Subir Chakma)	12,000	-	-	-	12,000	-
Making Boat	-	-	-	-	-	5,000
Training, Meeting, AGM & Workshop	101,766	-	-	-	101,766	93,464
Travel Cost	51,280	-	-	-	51,280	-
Purchasing of Mobile tap	21,000	-	-	-	21,000	-
Garden Development	76,430	-	-	-	76,430	4,060
Strengthening the existing library	-	-	-	-	-	50,000
Publication	-	-	-	-	-	59,000
Training on Nutrition Training ( Fooding)MJF	-	-	-	-	-	15,891
Street Theater ( MJF)	-	-	-	-	-	150,167
Making shop	-	-	-	-	-	295,311
Workshop(Bust)	-	-	-	-	-	36,000
TADA	46,699	-	-	-	46,699	27,635
Bank Charge	7,867	-	-	-	7,867	11,011
Audit Fee	24,000	-	-	-	24,000	19,566
Donation Payment	82,852	-	-	-	82,852	37,000
Project Cost	23,162	-	-	-	23,162	50,523
Purchasing of Modern	-	-	-	-	-	1,600
Purchasing Shakti chula	336,000	-	-	-	336,000	158,672
Purchasing SOLAR	294,300	-	-	-	294,300	30,700
Purchasing of stile Almira	11,500	-	-	-	11,500	-
Purchasing of UPS	6,840	-	-	-	6,840	-
Purchasing Garden Materials	-	-	-	-	-	2,318
Other Cost	37,250	-	-	-	37,250	25,720
Fund (Transfer) to ARAD Project	17,399,402	-	-	-	17,399,402	18,879,827
Fund (Transfer) to Allokita Project	1,612,900	-	-	-	1,612,900	-
Honourium/ Bonus of CIPD Members	72,000	-	-	-	72,000	92,000
Consultancy Fee	-	-	-	-	-	30,500
Serviceing of Soener	-	-	-	-	-	3,830
Purchasing of Lap top	-	-	-	-	-	25,000
Member Fee ( Maleya Foundation)	-	-	-	-	-	3,100
Loan Recovery	919,400	-	-	-	919,400	2,660,816
Loan Of CIPD	2,779,000	-	-	-	2,779,000	1,250,000
Advance to Jaa Lal Chakma	150,000	-	-	-	150,000	-
Loan Re-paid to Raoson Ara	-	-	-	-	-	1,000
Loan Re-paid to Trust bank	-	-	-	-	-	1,304,890
<b>BLF</b>	-	-	-	-	-	-
Chief Executive 25 % of monthly salary on 10,000, 5%	-	-	-	-	45,246	-



## Center for integrated programme and development ( CIPD)

## Receipts &amp; Payments Account

For the year ended 31,December 2016

PARTICULAR	General Fund	MJF	ARAD	Micro Credit	31-Dec-16	31-Dec-15
Office Support Staff per month Tk. 6550.00 5% Yearly increment	-	124,258	-	-	124,258	-
Project Accounts Officer 25 % of monthly salary on 1162.00, 5% Yearly increment	-	84,833	-	-	84,833	-
Executive Director/Chief executive monthly@ 3500 5% yearly increment	-	63,352	-	-	63,352	-
Gas Quarterly@Tk.1000	-	3,950	-	-	3,950	-
Electricity quarterly @Tk.4000 (Dist. Project office)	-	13,000	-	-	13,000	-
Cleaning Materials Monthly @100	-	60	-	-	60	-
Printing Materials, Tonur.& Com. Paper Quarterly 900+3500	-	11,660	-	-	11,660	-
Stationeries & Supplies & Photocopy Quarterly@Tk 200	-	205	-	-	205	-
Newspapers Monthly@450	-	5,264	-	-	5,264	-
Chief Executive Officer 75 % of monthly salary on 18,000 . 5% Yearly increment	-	135,747	-	-	135,747	-
Project Coordinator monthly salary@Tk 29000.00, 5% Yearly increment	-	524,874	-	-	524,874	-
Project Accounts Officer 75 % of monthly salary on 1162.00, 7.5% Yearly increment	-	254,498	-	-	254,498	-
M&EO monthly salary@Tk 20432.00,7.5% Yearly increment	-	381,737	-	-	381,737	-
Community mobilizers, monthly salary@ 12552 7.5% Yearly increment	-	1,428,744	-	-	1,428,744	-
Technical officer(Aggr)monthly salary@13000.00, 7.5% Yearly increment	-	246,628	-	-	246,628	-
Mali monthly salary@Tk 6000, 5% Yearly increment	-	113,833	-	-	113,833	-
Salaries & Benefits _ SPO	-	-	-	-	-	-
Project Officers-01(@11500 per month),5% yearly increment	-	218,178	-	-	218,178	-
Accounts Officer-01 (@10500Tk. Per month),5% yearly increment	-	180,239	-	-	180,239	-
Project Facilitators-02(@5000 Tk.per month),5% increment	-	189,710	-	-	189,710	-
Office Rent	-	-	-	-	-	-
Office Rent _ PO	-	-	-	-	-	-
Project Office -(CHT Distict level) Monthly @ 5000	-	75,000	-	-	75,000	-
Branch Office Monthly @ Jurachari-4500/=, Belichari 4500/= Total= 9000	-	129,000	-	-	129,000	-
Display & Selling Centre Rent Monthly @ 3000	-	-	-	-	-	-
Office Rent _ SPO	-	-	-	-	-	-
Project Office (@3500 Tk. Per month)	-	52,500	-	-	52,500	-
Utilities	-	-	-	-	-	-
Utilities _ PO	-	-	-	-	-	-
Electricity for branch office (@ 500Tk. Per month)	-	-	-	-	-	-
WASA (@ 600Tk. Per month)	-	-	-	-	-	-
Mobile monthlyfor PC@ 400 , MEO 200 ,CMs 200/=1200,TO 200 & . Accounts O 200, Telephone,E-mail, Courier=1000	-	42,483	-	-	42,483	-
Utilities _ SPO	-	-	-	-	-	-
Electricity (@ 560 Tk. Per month)	-	8,400	-	-	8,400	-
WASA (@ 200 Tk. Per month)	-	-	-	-	-	-
Telephone, Mobile & Internet (@ 1200Tk. Per month)PO-200,AO-100,PF-100*2,Couriers and net 700	-	16,828	-	-	16,828	-
Repair, Maintenance & Cleaning Materials	-	-	-	-	-	-
Repair, Maintenance & Cleaning Materials _ PO	-	-	-	-	-	-
Repair & Maintenance @200 per Quarter	-	-	-	-	-	-
Cleaning Materials (@ 400 Tk. perQuarte	-	1,204	-	-	1,204	-
Repair, Maintenance & Cleaning Materials _ SPO	-	-	-	-	-	-
Repair & Maintenance	-	-	-	-	-	-
Cleaning Materials (@ 900 Tk per quarter.)	-	4,484	-	-	4,484	-
Stationeries, Printing & Supplies _ PO	-	-	-	-	-	-
Printing Materials (@ 400 Tk. Per quarter)	-	-	-	-	-	-
Stationeries & Supplies& photocopy @4800 per Quarter	-	13,957	-	-	13,957	-
Newspapers	-	-	-	-	-	-
Books & Periodicals	-	-	-	-	-	-
Stationeries, Printing & Supplies SPO	-	-	-	-	-	-
Printing Materials (@ 200 Tk. Per month)	-	2,980	-	-	2,980	-
Stationeries & Supplies (@ 350 Tk. Per month)	-	5,239	-	-	5,239	-
Newspapers	-	-	-	-	-	-
Books & Periodicals	-	-	-	-	-	-
Taxes for Printing @3600 evry half yearly)	-	10,100	-	-	10,100	-
Fuel, Oil, Repair & Maintenance _ PO	-	-	-	-	-	-
Fuel & Oil for Vehicles per quarterly @2000	-	600	-	-	600	-
Fuel & Oil for Garden genaretor per quarterly @2001	-	6,802	-	-	6,802	-





## Center for integrated programme and development ( CIPD)

## Receipts &amp; Payments Account

For the year ended 31,December 2016

PARTICULAR	General Fund	MJF	ARAD	Micro Credit	31-Dec-16	31-Dec-15
Repair & Maintenance for Vehicles & generator (@ 1000+200 Tk. Per Quarter)	-	3,300	-	-	3,300	-
Fuel & Oil for Vehicles @1000 per month	-	12,800	-	-	12,800	-
Travel, Lodging & Perdiem _ PO	-	-	-	-	-	-
Traveling (@ 37700 per Quarter) PC 2500, M&E 3500, CM 1500*6*3=27000 in field, TO 3500,ACC. Mali. ED 1200.	-	133,360	-	-	133,360	-
Lodging PC 8days 1600 Tk., M&E 12 days 3720, TO 15days 2250, CM 2days for 2 300, ED 2days 400, ACC 2days 300 per Month=6650 Tk.	-	19,850	-	-	19,850	-
Perdiem PC 8days 2880 Tk., M&E 12 days 3720, TO 15days 4650, CM 2days for 2 1240, ED 2days 720, ACC 2days 620 =13830 Tk.	-	76,430	-	-	76,430	-
Travel, Lodging & Perdiem _ SPO	-	-	-	-	-	-
Traveling (@ 600 per month * 2 times)PO-500,PF-300, AO and ED-400	-	27,858	-	-	27,858	-
Lodging (@ 250 per month * 2 times) PO-300 PF/AO-200	-	3,100	-	-	3,100	-
Perdiem (@ 250 per month * 2 times) PO-300,PF/AO-200	-	6,861	-	-	6,861	-
Staff & Organization Development (MJF)	-	16,530	-	-	16,530	-
Capacity Development Training for Project Staff	-	-	-	-	-	-
Exposure visit_incountry	-	-	-	-	-	-
Exposure visit_abroad	-	-	-	-	-	-
A long day Project Lunching Ceremony Breakfast-45*30=2250' Lunch=45*150=9000,baner=700=8800 Eds level person from defemet NGO, Officers of UN agencies relevant resous person & Gove't Officers.	-	-	-	-	-	-
Staff Coordination Meeting quarterly 2 times fooding (Lunch steak)150*14 *2	-	-	-	-	-	-
48EFP	-	15,555	-	-	15,555	-
Traveling @ 300 Tk. *3 CMs for Belaichari 2ways, 450tk. * 3 3CMs for Jurachari 2ways and TO & Mali 2*100 tk. 2450*2ways	-	9,555	-	-	9,555	-
Lodging @ 300 Tk. 5 night * 8 field staffs	-	15,500	-	-	15,500	-
48EFP	-	19,710	-	-	19,710	-
Staff Development & Capacity Building _ SPO	-	-	-	-	-	-
Staff & Organization Development (MJF)	-	6,650	-	-	6,650	-
Support for Homestead gardening (seeds, manure, shower, pesticide etc.) for 700HH *700TK	-	130,771	-	-	130,771	-
Quarterly meeting with boddyo lunch and brackfast (CIP+10)*43person	-	23,493	-	-	23,493	-
Convoysance for boddyo 200*40	-	25,600	-	-	25,600	-
Monthly GSK Meeting Per GSK tk. 200 entertainment (50GSK)	-	81,296	-	-	81,296	-
Publication	-	-	-	-	-	-
Yearly calander@10000	-	-	-	-	-	-
Cultural catalogue 400copy	-	-	-	-	-	-
Research on Talik shastra and Publication	-	143,175	-	-	143,175	-
International Indegenous day=8000 Mother tongue day=8000, Women day=8000,Victory day=8000	-	-	-	-	23,000	-
Fooding (Snack & others) for 2 Upz.share with others etc.	-	23,000	-	-	-	-
1.3.1. Conduct Monthly group Meetings and session on Human right, women rights,women rights,Child rights,SVAW,RTI and traditional Law(15 Groups*per groups meeting cost 235 Tk.(tea with sancks)* 3month*4 quarters.)	-	58,285	-	-	58,285	-
Output 1.4: Formulated cultural groups among youth and adolescent have performed awareness rising activities on different social issues	-	-	-	-	-	-
1.4.1: Formation of Cultural groups	-	-	-	-	-	-
1.4.2: Provide technical support to perform on cultural activities	-	-	-	-	-	-
1.4.3: Collect and traditional musical instruments	-	-	-	-	-	-
1.4.4: Collect and develop script/theme	-	-	-	-	-	-
1.4.5: Organize cultural program/events	-	14,990	-	-	14,990	-
Output 1.5: Youth and adolescents are engaged and participated in different social arbitration and prevention of VAW	-	-	-	-	-	-
1.5.1: Organize Day long trainings on Traditional laws for youth group for 15 participants	-	-	-	-	-	-
1.5.2: Half yearly consultaion meeting with LGIs,TCL and others stakeholder	-	3,990	-	-	3,990	-
1.5.3: Organize yearly youth fair/summit/camp	-	29,996	-	-	29,996	-
Day Observance, Gathering, Rally(IWD,NYD,HR)	-	3,995	-	-	3,995	-
Overhead	-	97,471	-	-	97,471	-
Contingency	-	-	-	-	-	-
Overhead & Contingency _ SPO	-	-	-	-	-	-
Overhead	-	18,682	-	-	18,682	-
Contingency	-	-	-	-	-	-



**Center for integrated programme and development ( CIPD)**  
**Receipts & Payments Account**  
For the year ended 31,December 2016

PARTICULAR	General Fund	MJF	ARAD	Micro Credit	31-Dec-16	31-Dec-15
Hanging banner/festoons	-	11,700	-	-	11,700	-
Campaign Day: (3 times in a year) _SPO	-	-	-	-	-	-
Street theater	-	4,995	-	-	4,995	-
<b>ARAD</b>	-	-	-	-	-	-
<b>Programme Ezpense</b>	-	-	-	-	-	-
Follow up Workshops and Meetings	-	-	776,233	-	776,233	-
Capacity Enhancement of BRPs and Community Leaders	-	-	1,643,449	-	1,643,449	-
Research and Information Support	-	-	178,151	-	178,151	-
Knowledge Management	-	-	342,900	-	342,900	-
Capacity Enhancement for Soceal Peace and Harmony	-	-	2,538,671	-	2,538,671	-
Policy Advocacy	-	-	2,373,071	-	2,373,071	-
Campaign on Gender Justice	-	-	679,864	-	679,864	-
Programme Staff	-	-	5,906,928	-	5,906,928	-
<b>Coordination and Administrative cost</b>	-	-	-	-	-	-
Coordination and Administrative Staff	-	-	1,456,000	-	1,456,000	-
Recurrent Cost( Rangamati, Bandarban, & Khagrachari office Cost	-	-	925,158	-	925,158	-
Recurrent Cost( Rangamati, Bandarban, & Khagrachari office Cost	-	-	-	-	-	-
<b>External consultancy and Evaluation</b>	-	-	-	-	-	-
External Evaluation	-	-	125,131	-	125,131	-
Local consultants/AR Khan (including tax)	-	-	561,400	-	561,400	-
PMMC Meeting	-	-	125,233	-	125,233	-
Reserve (Audit fee)	-	-	115,000	-	115,000	-
<b>MICRO CREDIT</b>	-	-	-	-	-	-
<b>Purchase of Fixed Assets:</b>	-	-	-	-	-	-
Land	-	-	-	-	-	194,500
UPS,Fan,Computer	-	-	-	111,130	111,130	173,691
Cooking eqipment Purchase	-	-	-	1,150	1,150	-
Motocrycal Lon	-	-	-	-	-	-
Loan Refund to CIPD	-	-	-	850,000	850,000	1,500,000
Welfare Fund Refund	-	-	-	420,158	420,158	254,100
Staff security fund refunded	-	-	-	26,928	26,928	4,737
PF Fund(H/O)	-	-	-	-	-	100,740
Member security fun refund	-	-	-	172,240	172,240	-
Advance office rent	-	-	-	50,000	50,000	-
Advance	18,000	1,221	-	-	19,221	79,000
Investment in FDR ( Members sanings)	-	-	-	250,000	250,000	-
Sangrakitta Tahabil Fund FDR	-	-	-	180,000	180,000	-
<b>Loan Disbursed to Beneficiaries:</b>	-	-	-	-	-	-
Jagaron	-	-	-	39,811,000	39,811,000	28,891,000
Agrasor	-	-	-	12,520,000	12,520,000	14,130,000
IGA Loan	-	-	-	4,301,000	4,301,000	-
Subloan	-	-	-	500,000	500,000	-
Assets Creation Loan	-	-	-	565,000	565,000	-
Livelihood Improvement Loan	-	-	-	107,000	107,000	-
<b>WDD Loan Refunded to PKSF(Principal)</b>	-	-	-	-	-	-
Rural Micro-Credit(RMC)	-	-	-	1,450,000	1,450,000	1,500,000
Micro Enterprise (ME)	-	-	-	1,610,000	1,610,000	1,700,000
Jagaron	-	-	-	1,240,000	1,240,000	-
Agrasor	-	-	-	830,000	830,000	-
<b>Members saving refund</b>	-	-	-	-	-	-
Members saving refund(Jagaron)	-	-	-	1,472,893	1,472,893	852,856
Members saving refund(Agrasor)	-	-	-	710,792	710,792	649,176
Members saving refund(IGA)	-	-	-	2,292	2,292	-
Voluntary saving Refund (Jagaron)	-	-	-	1,914,713	1,914,713	796,461
Voluntary saving Refund (Agrasor)	-	-	-	402,443	402,443	104,107
Voluntary saving Refund (IGA)	-	-	-	8,490	8,490	-
<b>Investment:</b>	-	-	-	-	-	-
DNFE	-	-	-	72,500	72,500	111,000
<b>Service charge Paid</b>	-	-	-	-	-	-
PKSF Service Charge Paid (RMC)	-	-	-	95,250	95,250	219,937
PKSF Service Charge Paid (ME)	-	-	-	91,200	91,200	209,813
PKSF Service Charge Paid Jagoran	-	-	-	259,050	259,050	-
PKSF Service Charge Paid Agrasor	-	-	-	182,600	182,600	-
Salaries Allowance	-	-	-	2,049,947	2,049,947	1,509,340
Festival Bonus	-	-	-	168,545	168,545	139,081
Office rent	-	-	-	133,060	133,060	140,333
Bank Charge & DD Charge	-	-	-	19,841	19,841	15,220





## Center for integrated programme and development ( CIPD)

## Receipts &amp; Payments Account

For the year ended 31,December 2016

PARTICULAR	General Fund	MJF	ARAD	Micro Credit	31-Dec-16	31-Dec-15
Meeting And Seminar	-	-	-	19,710	19,710	1,710
Overtime closing bill	-	-	-	4,050	4,050	-
Telephone & Postage	-	-	-	28,529	28,529	23,718
Audit Fee	-	-	-	17,250	17,250	14,000
Trining expense	-	-	-	31,262	31,262	1,500
Traveling & Conveyance	-	-	-	244,653	244,653	158,415
Executive members conveyance	-	-	-	11,600	11,600	6,300
NIRA License fee	-	-	-	5,750	5,750	5,980
Printing & Stationery photocopy	-	-	-	130,246	130,246	68,417
Electricity Bill	-	-	-	61,405	61,405	11,286
Fuel Bill	-	-	-	109,661	109,661	97,795
News Paper	-	-	-	3,060	3,060	-
Work aid Expense	-	-	-	18,480	18,480	-
Donation Payment	-	-	-	38,300	38,300	-
Legal Fee	-	-	-	300	300	-
Cost sharing (shombridhi program)	-	-	-	200,000	200,000	-
Water Expense	-	-	-	7,800	7,800	-
Software Expense	-	-	-	27,200	27,200	-
Repairing Expense	-	-	-	26,895	26,895	-
Misc. Expenses	-	-	-	54,621	54,621	97,886
CIPD Service Charge Paid	-	-	-	-	-	2,844
Staff Loan	-	-	-	-	-	305,000
Water Bill	-	-	-	-	-	4,400
Software Bill	-	-	-	-	-	40,043
Repeating Expense	-	-	-	-	-	13,151
Follow up Workshops and Meetings	-	-	-	-	-	151,735
Capacity Enhancement of BRPs and Community Leaders	-	-	-	-	-	43,070
Research and Information Support	-	-	-	-	-	58,371
Knowledge Management	-	-	-	-	-	75,586
Capacity Enhancement for Soceal Peace and Harmony	-	-	-	-	-	1,099,042
Policy Advocacy	-	-	-	-	-	833,449
Campaign on Gender Justice	-	-	-	-	-	179,871
Programme Staff	-	-	-	-	-	1,520,049
Coordination and Administrative Staff	-	-	-	-	-	672,000
Recurrent Cost( Rangamati, Bandarban, & Khagrachari office Cost	-	-	-	-	-	564,401
Advance and deposit	-	-	-	-	-	37,620
Loan paid to Project Director (CIPD-CHT)	-	-	-	-	-	200,000
Loan paid to CIPD	-	-	-	-	-	200,000
Salary & Benefites	-	-	-	-	-	2,995,630
Office Rent	-	-	-	-	-	205,200
Utilities	-	-	-	-	-	65,402
Repair, Maintenance & Cleaning Materials	-	-	-	-	-	5,105
Stationeries, Printing & Supplies	-	-	-	-	-	43,443
Fuel, Oil, Repair & Maintenance	-	-	-	-	-	22,564
Travel, Lodging & Perdiem	-	-	-	-	-	224,680
Staff Development & Capacity Building	-	-	-	-	-	96,452
Training, Meeting & Material for Beneficieries	-	-	-	-	-	1,813,257
Overhead & Contingency	-	-	-	-	-	99,157
National Campaign - Morjadai Ghori Samota	-	-	-	-	-	70,714
Closing Balance	1,021,992	31,451	1,439,223	534,763	3,027,429	5,508,282
Cash	7,094	2,608	1,522	48,027	59,251	108,723
Bank	1,014,898	28,843	1,437,701	486,736	2,968,178	5,399,559
Total	25,773,752	5,466,763	19,186,412	74,204,766	124,631,693	96,671,672

Signed in terms of our separate report of even date annexed.



*Masud Altaf*  
(MASUD ALTAF & CO.)  
Chartered Accountants

## CENTER FOR INTEGRATED PROGRAMME AND DEVELOPMENT (CIPD)

Roy Bahadur Road, T & T Area, Rangamati Hill District, Bangladesh.

### NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER, 2016

#### 1.00 Background of CIPD:

CIPD started its operation in January 1999 as an action research project on chugging the quality of life of the poor and the deprived. It has been engaged in ensuring the uplift men and empowerment of the down-trodden women as well as their family to increase income level. The experience during the action research phase is shown encouraging.

CIPD within the general framework of the action research project has acquired considerable experience to work with the community based organizations (CBOs). This includes involving CBOs in economic and other productive activities through adopting modern technologies and participator development approaches. By its nomenclature, CIPD focuses on the spirit of the people's capacity and their vast potentials expecting to use and establish the participatory development models.

#### Present Programs of the Organizations:

01. General Fund Account
02. Micro Credit Program
03. People's Empowerment for Accessing Rights to Livelihood (PEARL) Project
04. Action Research for Development in CHT and Capacity Enhancement of NGOs in CHT.

#### 2.0 Corporate Information of the PO

Name of the Organization	Center for Integrated programme and Development (CIPD)
Year of Establishment	1999
Legal Entity	The organization is duly registered under Voluntary Social Welfare – Rangamati Agencies (Registration & Control) Ordinance 1961 vide Registration No. 115 dated 05-07-1999, the Organization achieve the license no. of Micro credit Regulatory Authority MRA- No. 624 dated: 17-04-2012 from Bangladesh Bank and also has the Registration from NGO Affairs Bureau vide No. 1956 dated: 09-09-2004.
Nature of operations (programs)	General Fund Account/ Micro Credit Program/ People's Empowerment for Accessing Rights to Livelihood (PEARL) Project / Action Research for Development in CHT and Capacity Enhancement of NGOs in CHT
No. Of Executive Committee meeting held on 2015-2016	04
Date of last AGM held	31-12-2016
Name of the Statuary Auditor for Last Year	Hafiz Ahmed & Co.
Name of the Statuary Auditor for Current Year	Masud Altaf & Co.





### 3.00 Mission and Vision of the Organization

#### a) Mission of the Organization:

Improve the quality of life of the CHT permanent resident's men and women through empowerment and enhancement of their capacity by providing technical and economic support so that they can use the natural resources for their sustainable development. Assist people for establishing their rights by strengthening customary self governing system, building awareness on gender equality and promotion of Indigenous knowledge.

#### b) Vision of the Organization:

CIPD envisions Chittagong Hill Tracts is a region with customary self-governing system, rich in natural resources, economically prosperous and self reliant. The society is peaceful and egalitarian based on the values of sharing and traditional culture, where the rights of the Indigenous Peoples are established and men and women are living with equality and dignity.

### 4.00 List of Executive Committee Members

The affairs of the Organization have been entrusted to an Executive Committee consisting of 07 (Seven) members elected in the Annual General Meeting (AGM). The following persons were in the Committee during the Period of our Audit.

<u>SL. No.</u>	<u>Name</u>	<u>Designation</u>
1.	Mongshano Chowdhury	Chairperson
2.	Joseshor Chakma	General Secretary
3.	Angela Dewan	Finance Secretary
4.	Mr. Tejodipta Chakma	Member
5.	Anorbo Chakma	Member
6.	Ms. Purnima Chakma	Member
7.	Triton Chakma	Member

### 5.00 Basis of preparation of Financial Statements

#### a) Basis of Accounting:

The Accounts have been prepared in Accordance with the Generally Accepted Accounting Principles (GAAP) which is Consistent in all Material Respects with Bangladesh Accounting Standard (Bas) as Adopted by the Institute of Chartered Accountants of Bangladesh (ICAB). Proper Books of Accounts Including Cash Book and Ledger have been maintained.

b) Accounts have been maintained on Accrual Basis.

c) Fixed assets are reflected at written down value, at cost less accumulated depreciation.

d) Depreciation on Fixed assets has been charged on straight line method during the year at rates varying from 10% to 30% based on the estimated effective lives of the assets.

e) Figures are rounded off to the nearest Taka.

Previous year's figures are rearranged where even considered necessary to confirm to the current year's presentation.

### 6.00 General

a) Auditors; Masud Altaf & Co., Chartered Accountants have checked approximately Eighty Five percent (85%) vouchers of General & Others Project.

b) Salaries of the employees were disbursed through bank account.



Note	Particular	General Fund	MJF	ARAD	Micro Credit	Amount in Taka	
						31-Dec-16	31-Dec-15
2100	Property And Assets:						
	Property, Plant & Equipment						
	Opening Balance	2,177,717	859,830	1,005,657	609,739	4,652,943	3,002,302
	Add. Purchase During the Year	39,340	-	-	-	39,340	1,650,641
	Less. Sale/ Adjusted during the year	-	-	-	-	-	-
	Total	2,217,057	859,830	1,005,657	609,739	4,692,283	4,652,943
	Accumulated Depreciation						
	Opening Balance	119,523	85,983	518,768	142,882	812,619	440,790
	Add. Depreciation Charged During the year	40,515	85,983	166,580	105,504	398,582	371,829
	Written Down Value	160,037	171,966	685,348	248,386	1,211,200	812,619
	Total	2,057,020	687,864	320,309	361,353	3,481,083	3,840,324
2200	Advance And Deposit						
	Opening Balance	26,000	34,147	10,053	-	70,200	68,947
	Add. Receive During the year	1,000	36,479	-	-	37,479	10,053
	Less. Realized During the year	18,000	1,221	-	-	19,221	8,800
	Total	9,000	69,405	10,053	-	88,458	70,200
2300	DNF						
	Opening Balance	-	-	-	152,517	152,517	141,637
	Add. Investment During the year	-	-	-	72,500	72,500	11,000
	Less. Encashment during the year	-	-	-	-	-	120
	Total	-	-	-	225,017	225,017	152,517
23100	Saving of FDR						
	Opening Balance	-	-	-	1,477,083	1,477,083	1,477,083
	Add. Investment During the year	-	-	-	180,000	180,000	-
	Less. Encashment during the year	-	-	-	-	-	-
	Total	-	-	-	1,657,083	1,657,083	1,477,083
23200	Saving of LLP						
	Opening Balance	-	-	-	101	101	101
	Add. Investment During the year	-	-	-	-	-	-
	Less. Encashment during the year	-	-	-	101	101	-
	Total	-	-	-	-	-	101
23300	Saving FDR (General Fund)						
	Opening Balance	1,000,000	-	-	-	1,000,000	4,500,000
	Add. Investment During the year	-	-	-	-	-	-
	Less. Encashment during the year	1,000,000	-	-	-	1,000,000	3,500,000
	Total	-	-	-	-	-	1,000,000
23400	Loan to Beneficiaries						
	Opening Balance	-	-	-	18,617,751	18,617,751	16,326,386
	Add. Disbursement During the year	-	-	-	57,804,000	57,804,000	4,958,078
	Less. Realized during the year	-	-	-	49,785,733	49,785,733	2,666,713
	Total	-	-	-	26,636,018	26,636,018	18,617,751
23420	Loan to project						
	Opening Balance	2,260,905	-	-	-	2,260,905	1,942,500
	Add. Addition During the year	-	-	-	-	-	2,110,816
	Less. Realized during the year	-	-	-	-	-	1,792,411
	Total	2,260,905	-	-	-	2,260,905	2,260,905
23430	Security Deposit to office rent						
	Opening Balance	267,000	-	-	150,529	417,529	417,529
	Add. Addition During the year	-	-	-	-	-	-
	Less. Realized during the year	-	-	-	50,000	50,000	-
	Total	267,000	-	-	100,529	367,529	417,529
23440	Closing Balance						
	Cash in Hand	7,094	2,608	1,522	48,027	59,251	108,723
	Cash at Bank	1,014,898	28,843	1,437,701	486,736	2,968,178	5,399,559
	Total	1,021,992	31,451	1,439,223	534,763	3,027,429	5,508,282
23700	Loan to Staff						
	Opening Balance	891,350	-	-	-	891,350	350,000
	Add. Paid During the year	1,616,103	-	-	-	1,616,103	550,000
	Less. Refunded during the year	919,400	-	-	-	919,400	8,650
	Total	1,588,053	-	-	-	1,588,053	891,350
240	Fixed Account						
	Opening Balance	7,622,641	488,308	3,258,817	(5,211,595)	6,158,171	9,073,318
	Add. Fixed/Reserve During the year	-	34,038	-	-	34,038	20,648,309
	Add. Balance of income over Expenditure	(418,671)	(538,919)	(108,980)	2,308,415	1,241,845	3,512,768
	Less. Transfer to grant income	-	-	-	-	-	27,076,224
	Total	7,203,970	(16,531)	3,149,837	(2,903,180)	7,434,054	6,158,171





25.00	Loan From PKSF					
	Opening Balance	-	-	-	9,900,000	9,900,000
	Add. Receive During the year				8,400,000	8,400,000
	Less. Refunded during the year				5,130,000	5,130,000
	Total	-	-	-	13,170,000	13,170,000
26.00	Member Saving Deposit					
	Opening Balance	-	-	-	8,844,519	8,844,519
	Add. Receive During the year				7,074,587	7,074,587
	Add. Interest During the year				-	-
	Less. Refunded during the year				4,511,623	4,511,623
	Total	-	-	-	11,407,483	11,407,483
27.00	Member Welfare Fund					
	Opening Balance	-	-	-	1,405,862	1,405,862
	Add. Receive During the year				566,620	566,620
	Less. Refunded during the year				420,158	420,158
	Total	-	-	-	1,552,324	1,552,324
28.00	Staff Deposit Fund					
	Opening Balance	-	-	-	-	-
	Add. Receive During the year				-	-
	Less. Refunded during the year				-	-
	Total	-	-	-	-	-
29.00	Loan From CIPD					
	Opening Balance	-	38,893	-	255,000	293,893
	Add. Receive During the year				700,000	700,000
	Less. Refunded during the year				850,000	850,000
	Total	-	38,893	-	105,000	143,893
30.00	Loan Loss Provision					
	Opening Balance	-	-	-	2,295,020	2,295,020
	Add. Receive During the year				87,765	87,765
	Less. Refunded during the year				-	-
	Total	-	-	-	2,382,785	2,382,785
31.00	Disaster Management Fund (DMF)					
	Opening Balance	-	-	-	138,994	138,994
	Add. Receive During the year				-	-
	Less. Refunded during the year				-	-
	Total	-	-	-	138,994	138,994
32.00	Provision for Audit fee					
	Opening Balance	-	40,000	-	14,000	54,000
	Add. Receive During the year				-	-
	Less. Refunded during the year				-	-
	Total	-	40,000	-	14,000	54,000
33.00	Property & Equipment Fund					
	Opening Balance	-	859,830	653,469	-	1,513,299
	Add. Receive During the year				-	-
	Less. Refunded during the year				-	-
	Total	-	859,830	653,469	-	1,513,299
34.00	Staff Security					
	Opening Balance	-	-	-	86,151	86,151
	Add. Receive During the year				42,000	42,000
	Less. Refunded during the year				26,928	26,928
	Total	-	-	-	101,223	101,223
35.00	Capital Fund					
	Opening Balance	-	-	-	3,372,821	3,372,821
	Add. Excess of Income over Expenditure				(2,112,614)	(2,112,614)
	Total	-	-	-	3,372,821	1,260,207
36.00	Reserve Reserve Fund					
	Opening Balance	-	-	-	367,788	367,788
	Add. Investment During the year				-	-
	Less. Investment during the year				-	-
	Total	-	-	-	367,788	367,788



**Center for integrated programme and development ( CIPD)**  
**Schedule of Fixed Assets (General Fund)**  
As at 31, December 2016

SI No	Particular	Cost				Rate of Dep %	Depreciation				Written Down Value 31 Dec-2016
		Opening Balance as at 01 Jan-2016	Addition During the year	Adjustment During the year	Closing Balance as at 31 Dec-2016		Opening Balance as at 01 Jan-2016	Adjustment During the year	Charged During the year	Closing Balance as at 31 Dec-2016	
1	Steel Almirah	2,835			2,835	10%	1,198		284	1,481	1,354
2	Furniture And Fixture	58,887			58,887	10%	24,864		5,889	30,752	28,135
3	Fax	17,820			17,820	10%	7,524		1,782	9,306	8,514
4	Land	1,899,900			1,899,900		-		-	-	1,899,900
5	Rack	1,944			1,944	10%	820		194	1,015	929
6	Fan	5,175			5,175	10%	2,186		518	2,703	2,472
7	Digital Camara	806			806	10%	341		81	421	385
8	Mobile Phone	14,217	21,000		35,217	10%	2,908		3,522	6,429	28,788
9	Stile Almira		11,500		11,500	10%			1,150	1,150	10,350
10	Motor Bike	80,595			80,595	10%	34,030		8,060	42,089	38,506
11	Fire Extinguisher	3,200			3,200	20%	2,880		319	3,199	1
11	Motor RFL	11,178			11,178	10%	4,720		1,118	5,838	5,340
12	Laptop computer	49,160			49,160	20%	26,744		9,832	36,576	12,584
13	UPS	32,000	6,840		38,840	20%	11,310		7,768	19,078	19,762
<b>Grand Total</b>		<b>2,177,717</b>	<b>39,340</b>		<b>2,217,057</b>		<b>119,523</b>		<b>40,515</b>	<b>160,037</b>	<b>2,057,020</b>





Center for integrated programme and development ( CIPD)  
PKSF Funded Micro Credit Programme  
Schedule of Fixed Assets

As at 31, December 2016

Sl No	Particular	Cost				Rate of Dep %	Depreciation				Written Down Value 31 Dec-2016
		Opening Balance as at 01 Jan-2016	Addition During the year	Adjustment During the year	Closing Balance as at 31 Dec-2016		Opening Balance as at 01 Jan-2016	Adjustment During the year	Charged During the year	Closing Balance as at 31 Dec-2016	
1	Land	194500			194,500		0				194,500
2	Fan	2,200			2,200	20%	1,739		440	2,179	21
3	LCD Monitor	9,500			9,500	20%	5,320		1,900	7,220	2,280
4	UPS	11,100			11,100	20%	6,881		2,220	9,101	1,999
5	Computer (Set)	215,591	111,130		326,721	20%	58,202		65,344	123,546	203,175
6	Computer Desktop (Set)	15,000			15,000	20%	6,000		3,000	9,000	6,000
7	Cooking equipment Purchase		1,150		1,150	20%			230	230	920
8	Pen Drive	950			950	20%	380		190	570	380
9	Laptop computer	137,940			137,940	20%	55,176		27,588	82,764	55,176
10	Printer	22,958			22,958	20%	9,184		4,592	13,775	9,183
	<b>Grand Total</b>	<b>609,739</b>	<b>112,280</b>		<b>722,019</b>	<b>2</b>	<b>142,882</b>		<b>105,504</b>	<b>248,386</b>	<b>473,633</b>



Center for integrated programme and development ( CIPD)  
 Action Research for Alternative Development in CHT and Capacity Enhancement of NGOs in CHT, KED-20116025  
 Schedule of Fixed Assets  
 As at 31, December 2016

Particular	Cost				Rate of Dep %	Depreciation				Written Down Value 31 Dec-2016
	Opening Balance as at 01 Jan-2016	Addition During the year	Adjustment During the year	Closing Balance as at 31 Dec-2016		Opening Balance as at 01 Jan-2016	Adjustment During the year	Charged During the year	Closing Balance as at 31 Dec-2016	
<b>Furniture And Fixture</b>										
Book Self	14,000			14,000	15%	7,502		2,100	9,602	4,398
Sofa set	12,000			12,000	15%	6,431		1,800	8,231	3,769
Secretary Table	10,000			10,000	15%	5,359		1,500	6,859	3,141
Almirah	11,000			11,000	15%	5,515		1,650	7,165	3,835
Computer table	26,680			26,680	15%	11,406		4,002	15,408	11,272
Computer Chair	95,200			95,200	15%	40,698		14,280	54,978	40,222
<b>Sub Total</b>	<b>168,880</b>			<b>168,880</b>		<b>76,911</b>		<b>25,332</b>	<b>102,243</b>	<b>66,637</b>
<b>Office Equipment</b>										
Computer Notebook/ Laptop	-			-	20%	-		-	-	-
Camera	-			-	15%	-		-	-	-
Recorder	-			-	15%	-		-	-	-
Generator	-			-	15%	-		-	-	-
Computer and Accessories	233,512			233,512	20%	103,558	54,537	46,702	95,724	137,788
Digital Camera	43,680			43,680	15%	23,407		6,552	29,959	13,721
Multi Media (With Screen)	81,120			81,120	20%	55,811		16,224	72,035	9,085
<b>Sub Total</b>	<b>358,312</b>			<b>358,312</b>		<b>182,776</b>	<b>54,537</b>	<b>69,478</b>	<b>197,718</b>	<b>160,594</b>
<b>Vehicle</b>										
Motor Cycle	478,465			478,465	15%	204,543.75		71,770	276,314	202,152
<b>Sub Total</b>	<b>478,465</b>			<b>478,465</b>		<b>204,544</b>		<b>71,770</b>	<b>276,314</b>	<b>202,152</b>
<b>Grand Total</b>	<b>1,005,657</b>			<b>1,005,657</b>		<b>464,231</b>	<b>54,537</b>	<b>166,580</b>	<b>576,274</b>	<b>429,383</b>





Center for integrated programme and development ( CIPD)  
 MJF Funded Programme  
 Schedule of Fixed Assets  
 As at 31, December 2016

Particular	Cost				Rate of Dep %	Depreciation				Written Down Value 31 Dec-2016
	Opening Balance as at 01 Jan-2016	Addition During the year	Adjustment During the year	Closing Balance as at 31 Dec-2016		Opening Balance as at 01 Jan-2016	Adjustment During the year	Charged During the year	Closing Balance as at 31 Dec-2016	
<b>Furniture And Fixture</b>										
Furniture And Fixture	859,830			859,830	10%	85,983		85,983	171,966	687,864
<b>Grand Total</b>	859,830			859,830	0	85,983		85,983	171,966	687,864



**Center for integrated programme and development ( CIPD)  
Schedule of Advance Loan & Security Money General Fund**

For the year ended 31,December 2016

PARTICULAR	Opening	Payment	Adjusted	Balance
<b>Advance A/C</b>				
Advance to Barkal Branch	1,000	0	0	1,000
Advance to Vetayan Chakma	25,000	0	0	25,000
<b>Total Advance</b>	<b>26,000</b>	<b>-</b>	<b>-</b>	<b>26,000</b>
<b>Loan A/C</b>				
Loan to Chameli Chakma	-	50000	0	50,000
Loan to Janalal Chakma	150,000	500000	0	650,000
Loan to Vetayan Chakma	150,000	0	0	150,000
Loan to Shimantha Dewan	50,000	0	0	50,000
Loan to Hiro Dewan	-	150000	75000	75,000
Loan to ARAD Project		200000	200000	
Loan to Shamo Prosad Chakma	-	50000	0	50,000
Loan to (MCP)	642,500	1260816	1000000	903,316
Loan to Rupali Dewan	0	100,000	0	100,000
Loan to Shika Chakma	0	100,000	0	100,000
Loan to Rina Chakma	0	100,000	0	100,000
Loan to Popi Chakma	0	100,000	0	100,000
Loan to Uttara Tripura	0	50,000	8650	41,350
<b>Total Loan</b>	<b>992,500</b>	<b>2,660,816</b>	<b>1,283,650</b>	<b>2,369,666</b>
<b>Security Money</b>				
<b>PARTICULAR</b>	<b>Opening</b>	<b>Payment</b>	<b>Adjusted</b>	<b>Balance</b>
FDR	4,500,000	0	3,500,000	1,000,000
Security Money	267,000	0	0	267,000
<b>Total</b>	<b>4,767,000</b>	<b>-</b>	<b>3,500,000</b>	<b>1,267,000</b>





**People's Empowerment for Accessing Rights to Livelihood (PEARL)**  
**A Project of Center for Integrated Programme and Development (CIPD)**  
**Funded by: Manusher Jonno Foundation (MJF)**  
**List of FF & E items brought and preserved under this fund**  
**As at 31 December 2016**

Sl. No.	Asset ID. No.	Serial No	Name of the Asset	Cost in BDT (MJF portion)	Location (Head Office, Project Office, Partner - specify the location)	Current Condition/Status			Remarks
						Sold	Write Off	Out of order/ Destroyed (pls specify)	
1	AUK-EJCPC--MJ-08-02	2 Ps	Steel Almirah	16,000	Rangamati Head Office and other one Belaichari branch office	MJF	-		
2	AUK-EJCPC--MJ-06-02	1 ps	File Cabinet	8,000	Rangamati Head Office		-		
3	AUK-EJCPC--MJ-11-01	1 ps	Wooden Rack	2,000	Rangamati Head Office		-		
4	AUK-EJCPC--MJ-10-01	1 ps	Midself Wood	2,000	Rangamati Head Office		-		
5	AUK-EJCPC--MJ-09-04	4 ps	Ceiling Fan	4,200	3 ps in Rangamati and Head office and other one Belaichari branch office		-		Ceiling fan of Belaichari Branch was stolen las two months. TNO, U Parishad office authority have been informed about this.
6	AUK-EJCPC-MJ 01-01	1 ps	HP Brand Computer Set With Monitor-(LCD) & UPS	58,000	Rangamati Head Office		-		
7	AUK-EJCPC-MJ 02-01	1 ps	HP Laser Jet Printer - 1350	22,500	Rangamati Head Office		-		
8	AUK-EJCPC-MJ 03-01	1 ps	Computer table	6,350	Rangamati Head Office		-		
9	AUK-EJCPC-MJ 04-03	3 ps	Table-Otobi	22,500	Rangamati Head Office		-		
10	AUK-EJCPC-MJ 05-03	3 ps	Chair Otobi	15,300	Rangamati Head Office		-		



11	AUK-EJCPC-MJ 05-20	3 Ps	Chair- Otobi	8,000	Rangamati Head Office	-		
12	AUK-EJCPC-MJ 06-01	20 Ps	File Cabinet	8,000	14 ps in Rangamati Head Office & other 06 ps in Belaichari Branch Office.	-		
13	AUK-EJCPC-MJ 07-01	1 ps	Telephone Set	1,220	Rangamati Head Office.	-		
14	AUK-EJCPC-MJ 12-01	1 ps	Hero Honda	101,300	Rangamati Head Office.	-		
15	AUK-EJCPC-MJ 13-01	1 ps	Fiber galass	95,000	Belaichari Branch Office	-		Taking an approval from MJF CIPD authority sold this boat and than one wooden boat has been purchased instead of selling amount of the boat.
16	AUK-EJCPC-MJ 12-01	1 ps	Hero Honda	11,336	Rangamati Head Office.	-		Actually this amount was used in M/C registration cost
17	AUK-EJCPC-MJ-14-04	4 ps	Table woode	12,000	2 ps in Rangamati Head Office & other 2 ps in Belaichari Branch Office.	-		
18	AUK-EJCPC-MJF-07-02	1 ps	Sungil ( Rank	3,700	Rangamati Head Office.	-		
19	AUK-EJCPC-MJ 12-01	1 ps	Hero Honda	3,000	Rangamati Head Office.	-		
20	AUK-EJCPC-MJ 01-01	1 ps	HP Brand Computer Set With Monitor-(LCD) & UPS	2,000	Rangamati Head Office.	-		
21	AUK-EJCPC-MJ-15-01	1 ps	Digital Camera	23,000	Rangamati Head Office.	-		





22	AUK-EJCPC-MJ-16-04	1 ps	G P Internet Modam	4,500	Rangamati Head Office.		-		
23	AUK-EJCPC-MJ-17-01	1 ps	Hurmonium	10,000	Belaichari Branch Office		-		
24	AUK-EJCPC-MJ-17-02	1 ps	Hurmonium	10,000	Jurachari Branch Office		-		
25	AUK-EJCPC-MJ-18-01	1 ps	Tubola	1,650	Belaichari Branch Office		-		
26	AUK-EJCPC-MJ-18-02	1 ps	Tubola	1,650	Jurachari Branch Office		-		
27	AUK-EJCPC-MJ-18-03	1 ps	Tubola	1,650	Belaichari Branch Office		-		
28	AUK-EJCPC-MJ-18-04	1 ps	Tubola	1,650	Jurachari Branch Office		-		
29	AUK-EJCPC-MJ-19-01	1 ps	Nale	3,500	Belaichari Branch Office		-		
30	AUK-EJCPC-MJ-19-02	1 ps	Nale	3,500	Jurachari Branch Office		-		
31	AUK-EJCPC-MJ-20-01	1 ps	Gipshi	1,000	Belaichari Branch Office		-		
32	AUK-EJCPC-MJ-20-02	1 ps	Gipshi	1,000	Jurachari Branch Office		-		
33	AUK-EJCPC-MJ 21-01	1 ps	wooden Boat	70,000	Rangamati Head Office.		-		
34	Auk-EJCPC-MJ-22.01	1 ps	Lap top	58,800	Rangamati Head Office.		-		
35	CIPD-EJCPC-MJ 5-12	1 ps	Chair- Otobi (with hand) Normal-12	8,160	Jurachari Branch Office		-		
36	CIPD-EJCPC-MJ 15-01	1 ps	Generator	37,800	Herbal Garden in Mogban		-		
37	CIPD-EJCPC-MJ 16-01	1 ps	Desh Water	15,529	Herbal Garden in Mogban		-		
38	CIPD-EJCPC-MJ-11-(02-05)		Reck-4 (For I				-		
39	CIPD-EJCPC-MJ-17-01		Show case-1				-		
40	CIPD-EJCPC-MJ-18-01		Cash Table-1	75,000	D & S Center in Rang		-		
41	CIPD-EJCPC-MJ-05-(33-36)		Chair-4 (For				-		
42	CIPD-EJCPC-MJF-11-06		Reck (Bamb	2,300	D & S Center in Rangamati		-		
<b>Sub-Total:</b>				<b>733,095</b>			-		
<b>1st Phase: Project Period: 01 August 2013 to July 2016</b>									
1	HW-PEARL-Com-01/2013.		Dell Desktop	43,707	Project Office		-		
2	HW-PEARL-com-01/2013	6cM 3300996	Desktop Brar	43,368	Partner		-		



3	HW-PEARL-Printer-01/2013	LQ HA 354072	Printer Brand	12,958	Project Office	-	-		
4	HW-PEARL-UPS-01/2013	40120530	UPS Brand	4,702	Project Office	-	-		
5	HW-PEARL-F.C-01/2013	-	File Cabinet	5,000	Project Office	-	-		
6	HW-PEARL-M.T-01/2013	-	Meeting Tab	4,500	Project Office	-	-		
7	HW-PEARL-B.S-01/2013	-	Books Self	2,500	Project Office	-	-		
8	HW-PEARL-Cem-01/2013	-	Digital Cama	10,000	Project Office	-	-		
<b>Sub-Total</b>				<b>126,735</b>					
<b>Total</b>				<b>859,830</b>					
<b>1st Phase: Project Period: 01 August 2013 to July 2016</b>									
No Procurement during this year.									

